

Borough of Ben Avon
7101 Church Avenue, Ben Avon, Pennsylvania 15202
Council Work Session – December 4, 2018
Minutes

Call to Order

President, Jennifer Bett, called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Council Members Present

Jennifer Bett
Earl Bohn (7:07 p.m.)
Michele Boyd
Henry Casale
Megan Dolan
David Stoeckle

Council Members Absent

Ken Opiery

Others Present

Melanie Holcomb, Mayor
Theresa Patsch, Borough Secretary

Public Participation

None

Financial Report – *No report given*

Public Affairs / Communications Report – *Report given by President Jennifer Bett*

Jennifer Bett reported that recent problems with the borough emails for council continue, and she feels that a change in website host would correct this situation. After confirming the contract details, Ms. Bett plans to shop for a new hosting service.

Ms. Bett also reported that the number of those enrolled in the Savvy Citizen notification service is increasing with 58 residents and over 500 non-residents now participating.

Allegheny County contacted the borough office to offer a complimentary CD with a comprehensive list of property addresses which the borough can use in upcoming mailings including the borough newsletter.

Administration Report – *Report given by Earl Bohn*

Elizabeth Connolly, Connolly Steele & Associates, agreed to extend the pending contract to cover a two-year period commencing with the 2019 budget year. The figures reported will

include the addition of the payroll service currently processed online through ADP. The contract for the 2019-2020 will be presented for council vote on Tuesday, December 11, with the first payroll processed through Connolly Steele on January 4, 2019. This change in payroll service will net the borough over \$400 in savings annually.

Mr. Bohn also reported receiving a Liquid Fuels spreadsheet from the Borough Secretary summarizing the expenditures applied to the Liquid Fuels funds provided through the state. The transfer of funds will be complete in the next few weeks.

Public Safety/Code Enforcement Report – *Report given by David Stoeckle*

Mr. Stoeckle reported no new concerns for code enforcement. Following a meeting with the Borough Secretary, some remaining resident complaints will need addressed with Ron Mulcahy, code enforcement, via a phone conversation.

Mr. Stoeckle also reported a recent office visit from one of the residents brought a complaint of trash piled up in the back of the coffee shop. The bags had been there for several weeks, and rodents were beginning to feed on them. Ms. Holcomb reported a call to the owner of the coffee shop will have the area clear in the next two days.

Public Works Report – *Report given by David Stoeckle*

Mr. Stoeckle reported the 2018 fall leaf collection is nearly complete with Public Works staff finishing collection on Ohio River Boulevard this week. All inquiries as to the final passes are referred to Dale Regrut.

Ms. Bett reported the problem area at Brighton Road and Belle Reviere Ct. has been temporarily repaired to get through the winter without the ponding of water and ice.

Quaker Valley COG Report – *No Report Given*

Ms. Dolan reported that Emsworth Borough adopted a resolution facilitated through the QV COG for a code consultant. Ms. Dolan stated that some zoning stipulations can have unintended consequences, and adding the consultant may prevent those complications.

New Business

Jennifer Bett received a copy of an audit letter concerning any commercial building in the borough since 2013. While no commercial building was reported by Ron Mulcahy, Mr. Bohn offered to confirm this with Ron prior to responding.

Ms. Bett also reported she would like to begin discussion surrounding the 100th anniversary of the borough building – soliciting volunteers in the community to submit plans to make the second floor of the building ADA compliant. Once plans are in hand, efforts can be made to apply for grants to fund the improvements.

Old Business

Michele Boyd requested that the 2019 meeting schedule to be voted on next Tuesday at the council meeting be altered to move the December 17th meeting up one week to December 10th. All were in favor.

Adjourned to Executive Session

Meeting adjourned to Executive Session at 7.38 p.m.

Executive Session called to order at 7:41 p.m.

Motion: Mr. Bohn; Second: Ms. Boyd; Motion carried by unanimous voice vote to adjourn from Executive Session and reconvene Regular Session at 7:57 p.m.

Adjournment

Motion: Mr. Bohn; Second: Ms. Boyd; Motion carried by unanimous voice vote to adjourn the meeting at 8:00 p.m.

Respectfully submitted,

Terrie Patsch

Ben Avon Borough Secretary